Quick Guide

LDA SIME-Calendar Software

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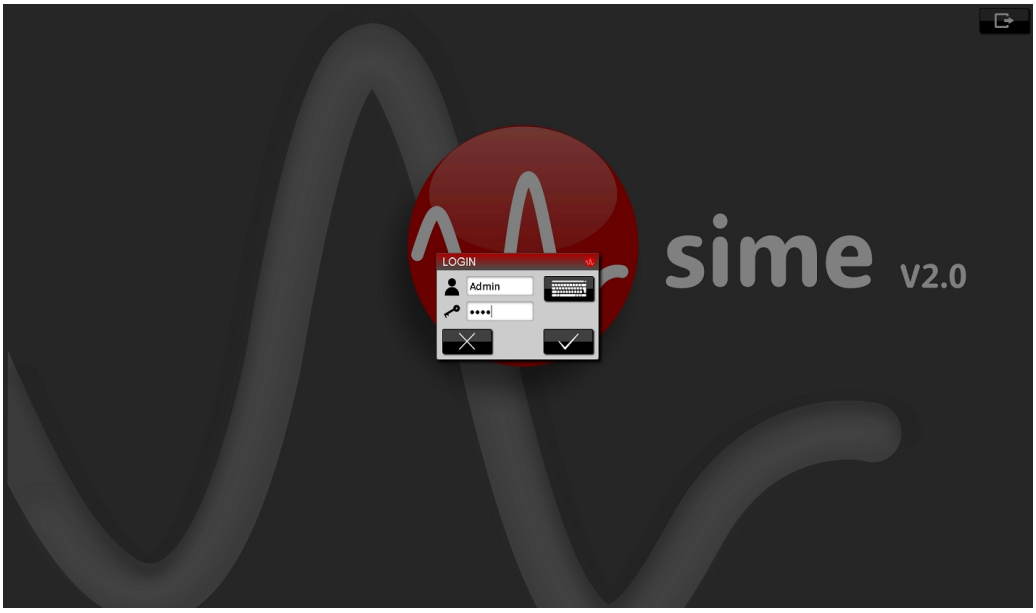
1. INTRODUCTION

This document is the quick user guide of SIME Calendar software for the message scheduling in LDA Public Address and Voice Alarm systems.

To access Sime Calendar, you should follow these steps:

1. Login into Sime using the user and password provided by LDA.



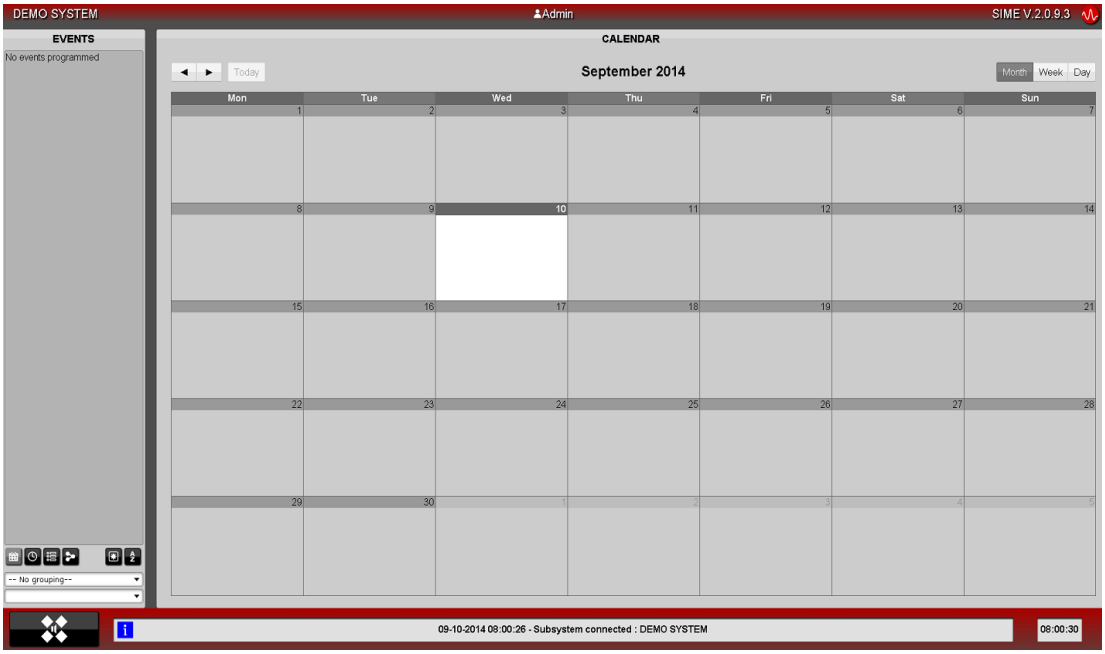
2. By default, Sime Control will be open.

3. Open the main menu:

4. Exit Sime Control selecting the last option: “Log out”.

5. Select Calendar in the available applications window:

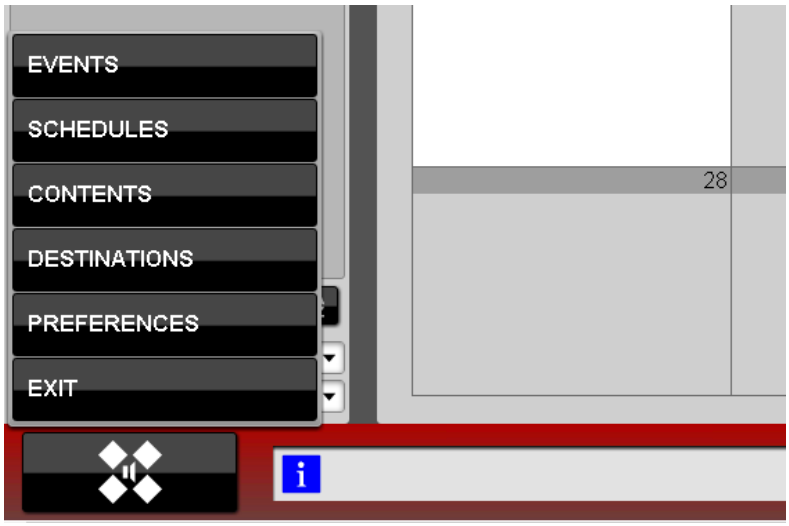
6. Once we log into Sime Calendar, we will see the following main window:



Now we can begin to program events. The process will follow the main menu options from bottom to top for a complete schedule.

1.1. Main Menu Options

The Main menu contains the following options (from bottom to top):

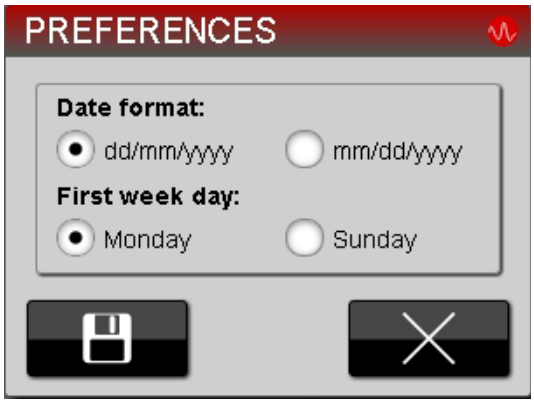


Exit

To exit the Calendar module or the Sime Application..

Preferences

To select the date format and the first week day.



Destinations

To define zone groups of the system where the messages will be played.

Contents

To define the messages that will be played.

Schedules

To define the days and hours when the messages will be played.

Events

To define the combination of destinations, contents and schedules that will be used.

1.2. Previous requirements

Before defining an event, the audio files must be stored in the system to use them. The files to be used should be mp3 format and must be stored in the following path:

C:/Program Files/LDA Audio Tech/SIMEv2/service/Content/Calendar

For the application to include them, you must restart the system.

2. SCHEDULE AN EVENT

2.1. Create Destination

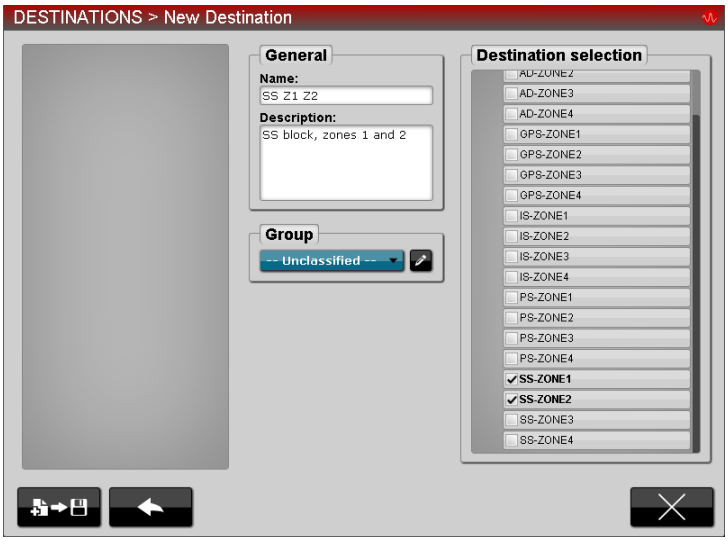
The first step to schedule an event is to define the destination (group of zones) where the scheduled messages will be played.

Select “Destinations” in the main menu. The following window will appear:

Create a new one selecting the bottom-left button and give it a name and a description. You can also create groups of destinations to filter them afterwards.

In the right section, you can choose the zone or group of zones that will form the destination.

Example:



When you're finished, save it with the bottom-left button.

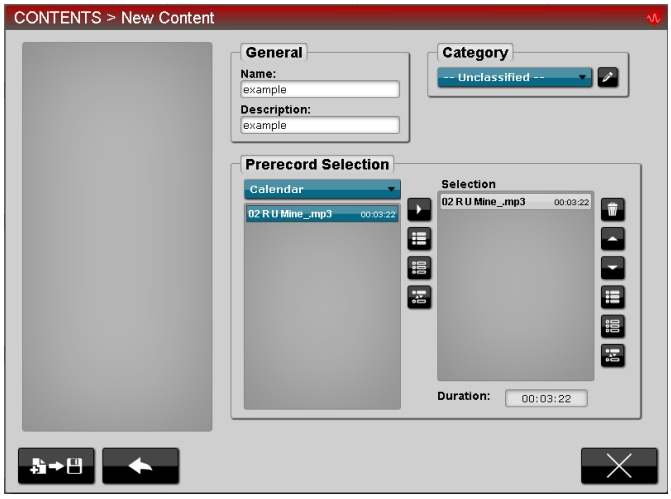
2.2. Create Contents

The next step to schedule an event is to define the contents (messages files) that will be played.

Select “Contents” in the main menu. Create a new one selecting the bottom-left button and give it a name and a description. You can also create categories of contents to filter them afterwards.

You can navigate the content folders to choose the files or group of files that will be used.

Example:



When you're finished, save it with the bottom-left button.

2.3. Create Schedules

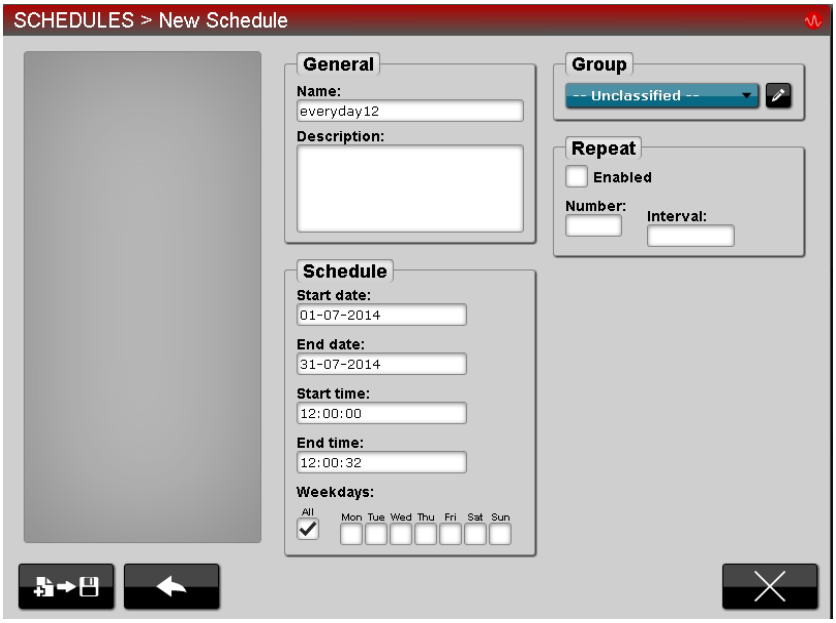
The next step to schedule an event is to define the schedules (day and time) at which the content will be played.

Select “Schedules” in the main menu.

Create a new one selecting the bottom-left button and give it a name and a description. You can also create groups of schedules to filter them afterwards and define the repeat options.

Select the start and end dates and times, as well as the weekdays.

Example:



When you're finished, save it with the bottom-left button.

2.4. Create Events

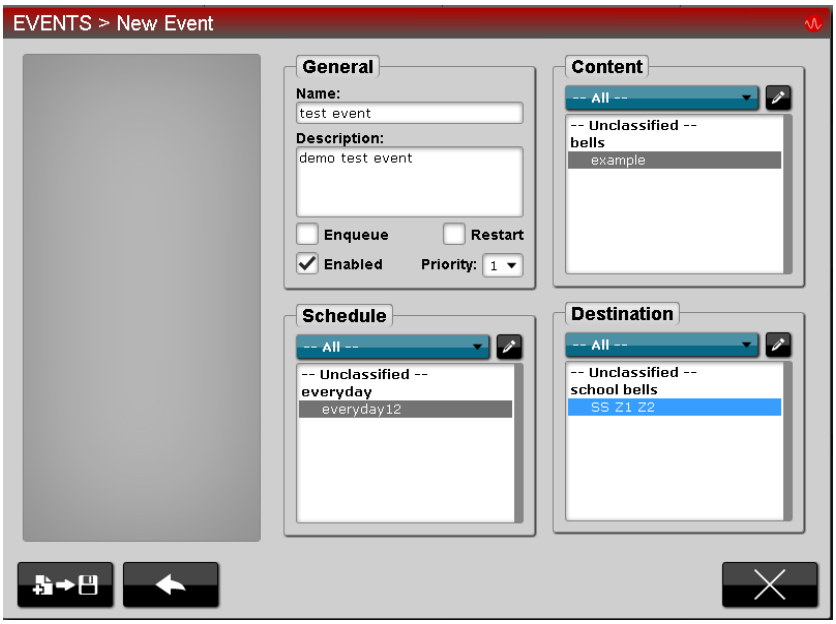
The last step to schedule an event is to combine all the defined parameters.

Select “Events” in the main menu.

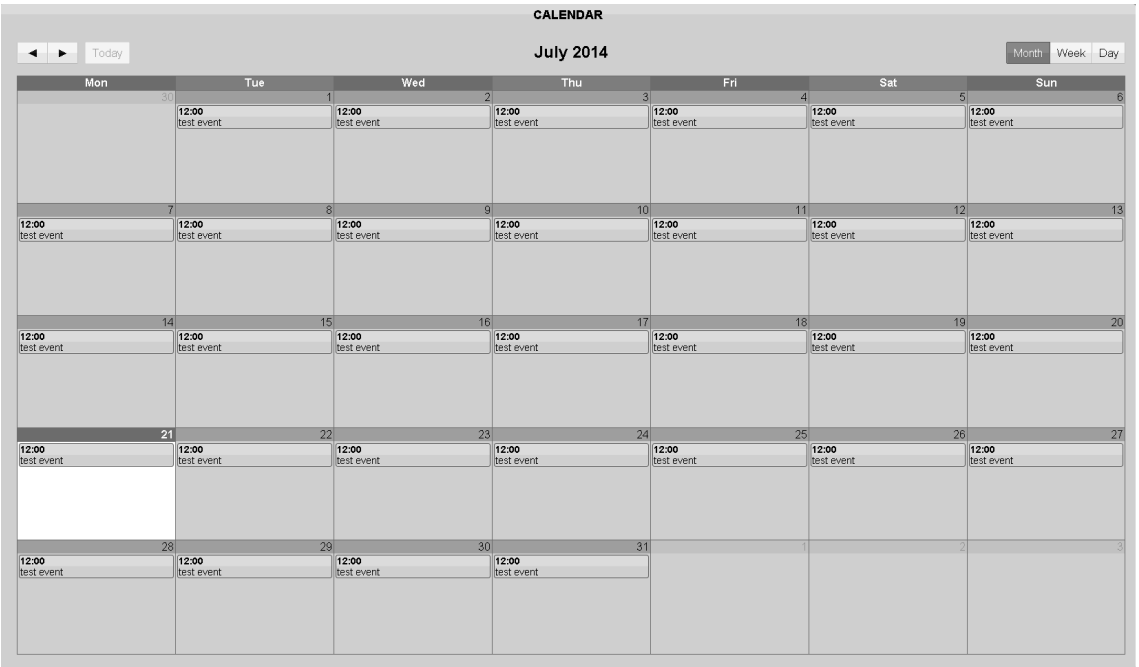
Create a new one selecting the bottom-left button and give it a name and a description. Select the enqueue, restart or enable options as well as the priority.

Select the content, schedule and destination of the event from the ones defined earlier.

Example:



When you're finished, save it with the bottom-left button. You will see your scheduled event in the calendar:



Please contact LDA Support Department for further information at support@lda-audiotech.com